

**Instructions for Registering a New Account for Grant Applicants  
Hudson River Valley Greenway (HRVG) and  
Maurice D. Hinchey Hudson River Valley National Heritage Area (NHA)**

Grant applications for all [Hudson River Valley Greenway](#) and [Maurice D. Hinchey Hudson River Valley National Heritage](#) grant programs, including Community/Compact Planning, Conservancy Trail, and Heritage Development Grants have moved to an online application process hosted by Good Grants, an online grants platform. The online [HRVG Grants Platform](#) went live on **November 5, 2022, and is the only way to apply for our grants**. A link to the virtual application process and detailed guidance may be found on our [website](#).

All applicants are now required to submit grant applications on the new online platform in order to apply for funding through our grants programs. **Applicants must register on the [HRVG Grant Platform](#) using their email address**. Please use the email of the person who will be the day-to-day contact for the grant if awarded (Head of Organization or Lead Contact). Once you have registered for an account, you will have access to the Greenway and National Heritage Area's grant applications. All information will be filled out online, and you may save your work and return later to continue the application, up until the grant deadline. If you have any questions regarding the application process, please [email](#) the Greenway.

**Register an Account**

- 1) Navigate to <https://hrvg.grantplatform.com/>
- 2) Under the Register column, enter the email address you wish to associate with the application and, if awarded, the grant.
- 3) Enter and reenter a password. Be sure to record it someplace safe.
- 4) You must check the box pertaining to privacy, cookies, and terms of service AND the box agreeing to receive communications from the HRVG/and the NHA.
- 5) Click on the **Register** button at the bottom.
- 6) An email will be sent from the platform to the email address registered requiring you to confirm that your wish to register.



# Hudson River Valley Greenway



- Home
- About the Greenway and National Heritage Area

## Log in or register

Email or mobile

Continue

## Share



## Hudson River Valley Greenway/National Heritage Area

### Login Page

- 1 New users enter your email to begin **registering an account**.
- 2 Returning users enter your email **to login**.
- 3 Click on the Grant or Sponsorship application to start a new application (you may save it in-progress without submitting it).
- 4 Submit your application to be reviewed.
- 5 Users with existing grants open your grant and go to the **Grantee Reports and Requested** tab to upload payment requests, signed MOU's or extensions, or to request changes to your grant.

For any questions, please contact us by [email](#) or call 518-473-3835.



### Grant Application

Start Grant Application



### Sponsorship Application

Start Sponsorship Application

## Log In and Start an Application

- 1) Once you have logged in you will see the screen below.
- 2) Read the instructions.
- 3) Select the application called **Grant Application** by clicking on **Start Grant Application**.

Hudson River Valley Greenway/National Heritage Area

NEW YORK STATE OF OPPORTUNITY | Hudson River Valley Greenway

Important grants/sponsorships information

Dates

- Grant Application deadline: February 3, 2023
- Sponsorship Application deadline is floating until funds are awarded and may be applied for at any time
- Projected award date and actual project start date: not earlier than March 18, 2023
- Please note the application deadline, this date is final and there will be no extensions provided. The system will automatically prevent application submission after the deadline.
- Successful applicants will be notified on or around the actual award date.
- For information on future rounds, see [Greenway Grants](#).

Support

- If you have any questions about the application process, please contact the Greenway/National Heritage Area by [email](#) or call 518-473-3835.
- You may edit your application after submission, up until the deadline date.
- Please make sure all your personal details are entered accurately, including contact details, so that we may contact you if your application is successful.
- Applicants may only have one (1) grant open in each grant program (Council Planning, Council Compact, Conservancy Trail, Water Trail, and Heritage Development) at a time. In order to apply for a new one, the open grant must be closed out.
- If you wish to submit applications in multiple grant programs, and the contact and signatory information is the same for each application, you may use the "copy" feature to create a copy of your application, choose a different grant type, and replace the information that is not correct for the new application.

Accessing Your Existing Grants and Applications

- Current Grants and applications that are still open (before the deadline date) will be visible when you login.
- To view pending applications after the submission deadline, and previously unsuccessful or deleted applications, choose the second dropdown menu and select either **Archived** (pending, unsuccessful) or **Deleted**.
- To hide this text click on the V shape to the right of the **Important Grants Information** title above.

Grant Application | Sponsorship Application

Start Grant Application | Start Sponsorship Ap...

My applications | Active session (All) | Current

Search list | Advanced

Beginning on the **Start Here** tab fill out the information required and click on the **Save + next** button. Fill out the information requested on the remaining tabs EXCEPT the one called *Grantee Reports and Requests*. That tab is for awarded grants information only. Anything filled out on or uploaded to that tab will not be seen by application reviewers.

Each of the remaining tabs must be filled out. Fields marked optional will only apply to some applicants and may be left blank if they do not apply to you. Required fields must be filled out in order to submit your application. When done with a tab click on the **Save + next** button to move to the next tab. When ready click on the **Submit** button.

The remaining tabs are:

- Applicant Information
- Project Information
- Applicant Contacts
- A tab of questions **Unique** to your grant type. Unique Trail Grant Questions, Unique Planning Grant Questions, etc.
- Timeline and Budget
- Attachments
- Signatory & Resolution

Hudson River Valley Greenway/National Heritage Area

My applications → Application form → Start application

All questions must be answered, unless marked optional.

Start here Applicant Information Project Information Applicant Contacts Timeline & Budget Attachments Signatory and Reso Section

Grantee Reports and Requests

Start Here instructions

1. Choose the grant you wish to apply for in the Category dropdown menu.
2. Pick a unique name for your application. Best practice for names would include a partial organization name and the year of the application. (e.g., My Town 2022 Comprehensive Plan)
3. Check the eligibility box confirming you are within the area of the Greenway or National Heritage Area and that you do not have a currently open grant in the category in which you are applying.
4. All questions must be answered unless marked optional.
5. [Grant guidelines](#) to help you in filling out an application are available for download on the Greenway website.

Grant type

Project/Event Name

I confirm that I meet the eligibility criteria for this grant and that my organization does not currently have an open grant in the selected category.

My project is located within the boundaries Greenway or National Heritage Area.  
See the [Greenway Map](#) for Greenway boundaries and the [NHA Map](#) for National Heritage Area boundaries.

Save + next Cancel

Please select a grant type and application name.

If you have questions email us at [grants@hudsongreenway.ny.gov](mailto:grants@hudsongreenway.ny.gov) or call 518-473-3835.